

Policies and Procedures

This is a document maintained by the board of LoneStar Nudist Group. It may be changed at any time by a simple majority of the board.

1. Social Fees

1. Members until revisited by the board shall pay \$5 (unless the board waives them for a specific party).
2. Guests shall attend their first two events free, and after that, \$10. (Guests may join at anytime making them eligible for the Member rate.)
3. Hosts and co-hosts for a given function as well as the Executive Board are exempt from social fees.

2. Social Refreshments - The club will provide snacks and water at socials.

3. Social - Sexual Activity

The host of each party shall determine the policy for sex at their party. The options are:

- 1) There shall be no sex allowed at all
- 2) Sex shall be limited to a pre-determined space as set by the host out of the main flow of the party during party hours
- 3) Sex may occur anywhere **but only as an after-party event**

4. A list of active and inactive members, guests and other interested parties shall be maintained as the mailing list of the organization for the sole purpose of disseminating club information and inviting people to functions.

5. The terms of office for all officers shall be 2 years and each person running for office MUST be a member of the organization at the time of election. Each officer may serve no more than 2 FULL terms in a given position. (So, if someone is appointed in mid-term, they may complete that term and also continue for 2 FULL TERMS.)

- ## 6. The election of the Chairman and Vice Chairman (if needed) occur in odd numbered years at the annual meeting. If the Chairman chooses to remain in office, this is a YES/NO vote.
- If the vote is NO or if the Chairman chooses not to run for another term, then the Vice Chairman shall become the Chairman (without election).
 - If the vote is YES, then the Vice Chairman may ALSO choose to run for a second term, and this then would also be a YES/NO vote.
 1. If the vote is NO, then a new Vice Chairman must be elected from the floor.
 2. Likewise, if the Vice Chairman succeeds to Chairman, then a new Vice Chairman must be elected.

7. The election of Secretary and Treasurer occur in even numbered years at the annual meeting.

8. Duties of the Executive Board

- Chairman
 1. shall be responsible for the general directions of the group and affairs of the Executive Board of LoneStar Nudist Group and shall be the official representative of the group.
 2. shall preside at the regular meetings of the group, and all special meetings that may be called.
 3. shall preside at the Executive Board meetings.
 4. shall perform all duties incumbent to the office and such other duties as may be prescribed by the Executive Board.
 5. shall serve on the Executive Board as Immediate Past Chairman following his tenure as Chairman until another Past Chairman exists.
- Vice-Chairman
 1. shall function as the Chairman when the Chairman is temporarily unable to act and become Chairman when the office is declared vacant by the Executive Board.
 2. shall serve as ex-officio member of all committees, act as coordinator of all committees and perform such other duties as may be directed by the Chairman or Executive Board.
- Secretary

1. shall keep and maintain (online) the minutes of all meetings of the Executive Board, business meetings, and all records of membership and attendance in the form and manner prescribed by the Executive Board.
 2. shall write such correspondence as may be required by the Chairman and Vice-Chairman.
 3. shall make and file all required reports.
 4. Minutes of the Executive Board shall be available via email within one week following any meeting, so that reminders and duties cannot be forgotten.
- Treasurer
 1. Shall keep records of all fees, dues or monies collected and disbursed of which must be authorized by the Executive Board.
 2. Shall make and file all required reports, submit regular financial statements in the form, manner, and frequency prescribed by the Executive Board, prepare an annual statement for audit and generally perform such duties as are ordinarily incumbent upon a Treasurer.
 3. All monies shall be deposited at the financial intuition of the Executive Board's choice. There must be at least one other Executive Board member who can sign checks, to cover in the absence of the Treasurer or to reimburse him should he have LSNG expenses.
9. Election Procedures
- The board shall select at least two nominees for each office where possible.
 - Either as part of the newsletter, or as a separate email, the membership shall be notified of the perspective candidates, as well as a reminder that the election will occur at the annual meeting.
 - The Chairman shall conduct the annual election.
 - Additional nominations may be taken from the floor.
 - Balloting shall be by written ballot, unless a motion is made to accept by acclamation.
 - A majority of the votes cast shall be required to elect.
 - Only members shall be eligible to hold office or vote.
 - Voting shall be by individual members and no persons may cast more than one vote. Proxies will not be recognized.
 - The Secretary shall immediately record and report the results of all elections.
 - All Executive Board members shall assume the responsibilities of their respective offices on July 1 following their election (or immediately if for some reason the annual meeting does not take place in the normal fiscal year or if the position being filled was vacant).
10. Membership
- A prospective member must be male and age 21 or older.
 - Must fill out a Membership application and turn it in to the Treasurer or Board member at the party with appropriate payment of dues.
 - Should have a face picture on file.
 - Membership applications, new or renewal will include questions to indicate which month of the year the member wishes to host or co-host a party in their home or another venue (the home of someone else, or a party event center).
 - Renewing members who were members of the club within the past fiscal year (July-June) must pay the full annual membership dues regardless of when they renew. New members and former members that do not fall into the previous category pay prorated membership dues.
 - Dues are \$24/year and our year runs July through June
 - Persons joining prior to the end of the year, pay \$2/month remaining. After the first month of the last quarter they should pay for the remainder of the year plus the following years dues (this is May or June).
 - Neither Lifetime Members nor the executive board pay dues.

- If there are any objections to the prospective member by a member of the Executive Board, then a vote on that membership will be held by the Board.
11. A quorum shall be whatever number of members attend a given meeting.
 12. Host means, supply the home or venue for a monthly party. The host of a pool party may be given \$40 to help to offset the cost of maintaining the pool.
 13. Co-host means, to help the host and party event planner with details of setting up, preparing, and serving, and helping put things back as they were when the co-host arrived.
 14. Members will be assessed bank fees for any bounced checks.
 15. Events
 - Illegal drugs are never allowed at a Lone Star Nudist Group function. If someone is caught using drugs at one of our group functions, he/they will be asked to leave. Repeated offenses will result in their membership being revoked. This will be strictly enforced during party hours.
 - Board members need to watch out for problems caused by excessive drinking, especially if someone has already been drinking before they come to an event.
 - Board members shall pay attention and stop any sexual activity in the main flow of the party. (Kissing and hugging are allowed.)
 - Every party or event will have a starting and ending time. Participants should respect those times. Co-hosts and planners will be asked to arrive in time to set up or prepare for the party or event and to stay just long enough to clean up afterward. Be respectful of the host who has given not only of his space but time as well for this event.
 - Guests may attend as long as they meet the requirements of membership.
 - There will be permanent nametags for members. Guests may have a temporary name tag.
 16. There shall be a monthly newsletter “Nude News” published by email
 17. At a minimum, the website should contain at a minimum the calendar as currently known by the board.
 18. The Executive Board members and Committee Chairs shall prepare an annual report to be presented to the membership.
 19. The registrar of the corporation is Bruce Reeves, and the official address of the corporation is 3337 McGowen St, Houston, TX 77004.
 20. These policies and procedures may be amended by a majority vote of the Executive Board.

These Policies and Procedures were mostly recently adopted on May 13, 2023.

As signed by acting Secretary Bruce Reeves.


